



Dual Credit/College Credit  
Handbook

Gustine High School  
2021-2022

July 2021

Gustine High School will be offering Dual Credit courses through Ranger College. This handbook gives enrollment details for Ranger College.

In order to take dual credit or college credit only courses through Ranger College, Gustine ISD requires the following:

- Cumulative GPA of 3.0
- Submitting all paperwork to Ms. Ruedas

Gustine ISD is excited to offer you this opportunity to earn college/dual credit courses while in high school. If you have any questions or need assistance with any step in this process, please do not hesitate to contact me at 325-667-7303 X322, or at [bruedas@gustine.esc14.net](mailto:bruedas@gustine.esc14.net).



Gustine ISD students have the opportunity to receive financial aid for dual credit courses taken through Ranger College. All students taking dual credit courses through Ranger College will have the option to apply for financial aid by completing the Free Application for Federal Student Aid **by August 10, 2021**.

After applying for financial aid and applying to Ranger College, students will receive a financial aid letter from Ranger College. If you qualify for financial aid, those funds will be used to cover the cost of tuition, any fees, and textbooks (Gustine ISD will purchase the textbooks and then you will reimburse the district the cost). If you do NOT qualify for financial aid, Gustine ISD will cover the cost of tuition, any fees, and textbooks. Financial Aid information is not handled through the school. All questions and concerns about financial aid must go through Ranger College.

**Below are the steps to follow for enrolling in Dual Credit/college credit courses through Ranger College:**

**STEP 1:** Students and/or parents visit with me about the application process and receive a handbook.

**STEP 2:** Take the TSI and meet the qualifying scores before the end of July.

**STEP 3:** Apply for financial aid at <https://fafsa.ed.gov/>

**STEP 4:** Complete the Ranger College application found at [rangercollege.edu](http://rangercollege.edu)

**STEP 5:** Submit parent/student checklist with all required documents to me.

**STEP 6:** I will submit your completed paperwork (transcript, parent permission form, TSI scores, and the courses you wish to take) to Ranger College.

Gustine ISD approved dual credit and college credit only classes are listed below by grade level. These are just a suggestion/option and not necessarily the order in which a student will take them, just depending on when TSI requirements are met and what the student feels they can handle.

Ranger Course Title	Course Name	Credit Hrs	High School Course	Unit
<b>Freshmen Level Courses</b>				
Learning Frameworks	EDUC1100	1	College Readiness	0.5
Public Speaking	SPCH1315	3	Public Speaking or Prof. Commun.	1.0
<b>Sophomore Level Courses</b>				
US History I	HIST1301	3	US History	0.5
US History II	HIST1302	3	US History	0.5
<b>Junior Level Courses</b>				
Composition I	ENGL1301	3	English III	0.5
Composition II	ENGL1302	3	English III	0.5
World Civilizations I	HIST2321	3	World History	0.5
World Civilizations II	HIST2322	3	World History	0.5
<b>Senior Level Courses</b>				
British Literature II	ENGL2323	3	English IV	0.5
Federal Government	GOVT2305	3	US Government	0.5
College Algebra	MATH1314	3	Advanced Math	1.0
College Statistics	MATH3142	3	Statistics	1.0
Macroeconomics	ECON2301	3	Economics	0.5
Anatomy and Physiology I + Lab	BIOL2401	4	Advanced Anatomy and Physiology	0.5
Anatomy and Physiology II + Lab	BIOL2402	4	Advanced Anatomy and Physiology	0.5
<b>Elective and Fine Art Credits</b>				
Music Appreciation	MUSI1306	3	Fine Art	1.0
Art Appreciation	ARTS 1301	3	Fine Art	1.0
General Psychology	PSYC2301	3	Psychology	0.5
Intro to Sociology	SOCI1302	3	Sociology	0.5
Intro to Computer Science	COSC1301	3	BIM II	1.0
Business Principles	BUSI1301	3	Business Management	1.0
Lifespan Growth and Development	PSYC2314	3	Human Growth and Development	1.0

- \*\* A student can choose to take other courses offered through Ranger college for college credit only.
- \*\* See Ranger College Associate Degree Plan for HS Students to get a course schedule.
- \*\* Courses taken during the summer, even if they are dual credit eligible, do not count towards GPA and rank according to our local policy.

## Texas Success Initiative Assessment (TSI)

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**All students who want to take Dual Credit courses through Ranger College are required to take the TSI and meet the score requirements prior to being enrolled in Dual Credit courses.**

The Texas Success Initiative (TSI) was instituted by the Texas Legislature and is a program of diagnostic testing and developmental instruction designed to improve student success rates in Texas colleges. Entering college students are required to meet established minimum standards on assessment tests in math, reading, and writing.

**The following TSI scores represent college ready scores:**

- Reading score of 351 or above
- Mathematics score of 350 or above
- Writing essay score of a 5; or an essay score of a 4 with objective score of a 340

**The following TSIA 2 scores represent college ready scores:**

- ELAR: CRC Score of 945 or above with a 5 or higher on the essay OR CRC Score of 910-944 with Diagnostic Level of 5 or higher and essay score of 5-8
- Math: CRC Score of 950 or above OR CRC Score of 910-949 with a Diagnostic Level of 6

### **Exemptions**

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- A student with an SAT score of at least 1070 and a math score of at least 530 is exempt from the math requirement.
- A student with an SAT score of at least 1070 and a verbal score of at least 500 is exempt from the reading and writing requirements.
- A student with an ACT composite score of at least 23 and a math score of at least 19 is exempt from the math requirement.
- A student with an ACT composite score of at least 23 and an English score of at least 19 is exempt from the reading and writing requirements.
- PSAT combined minimum score of 107 with a minimum of score of 50 on the critical reading and/or mathematics section linked to the subject area the students wishes to enroll in. **(Dual Credit Students only)**

**All Exemptions should be confirmed with the Ranger College Registrar's Office. Please call 254-647-3234 ext. 7019 for questions concerning exemptions.**

## **TSI Pre-Assessment Activity**

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Students must complete the Pre-Assessment Activity at [rangercollege.edu/testing](http://rangercollege.edu/testing) prior to taking the TSI Assessment. Students will be instructed to provide an email address to send their certificate of completion to. **Students must print this certificate and bring this on testing day.** Students will not be allowed to test without proof of completion.

## **Scheduling for the TSI Assessment**

Gustine ISD is a testing center. To test at Gustine ISD, contact Mrs. Ruedas to schedule an appointment. You may also contact Ranger College to schedule a date and time to take it at their campus. When possible, the TSI may be given at Gustine ISD during the school year. This usually happens 1 time in the fall and 1 time in the spring.

Students will not be allowed to have their cell phone or any other personal belongings during the test. Calculators are NOT ALLOWED.



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## Gustine ISD Dual Credit/College Credit Checklist

**Please submit this checklist to Mrs. Ruedas.**

### New Dual Credit Students

Student must submit an **application for admission** online at <http://www.rangercollege.edu/admissions.html> (it is critical that they use their social security number when applying).

Application Confirmation Number: \_\_\_\_\_

- Submit FAFSA Online
- Parent Permission Slip
- TSI Scores
- GPA of at least a 3.0
- Class(es) I would like to take in the Fall semester is/are:

### Returning Dual Credit Students

**\*\*Applies to All Dual Credit Students\*\***

- Submit signed parent permission forms (**Required every year**)
- Submit any NEW qualifying test scores (TSI, ACT, SAT, etc.)
- I don't have any NEW test scores
- Submit FAFSA Online
- GPA of at least a 3.0
- Class(es) I would like to take in the Fall semester is/are:

Student's Name

Date Submitted

**Mrs. Ruedas will submit the following information to Ranger College:**

- Your Official Transcript
- Qualifying **test scores**. (TSI, ACT, SAT, STARR EOC, Etc.)
- Parent Permission Slip
- Classes you would like to take



# College Dual Credit - Parent Permission Form

The dual-credit enrollment program at Ranger College requires the following:

1. The student must be admitted to Ranger College. Each student must:
  - Complete and submit an application for admission.
  - Complete and submit the Parent Permission form with all signatures.
  - Submit copies of test scores (STAAR, TSI, PSAT, PLAN, ACT, SAT).
2. The student must have completed the Texas Success Initiative (TSI) for the appropriate subject and must have tested in all three areas if not exempted by STAAR, ACT or SAT scores.
3. Payment must be submitted to Ranger College at the time designated by RC officials.
4. The signatures on this form give the high school permission to send to Ranger College all required test scores as well as final transcripts upon graduation.
5. The signatures also give Ranger College permission to release the student's academic record to the high school until such time as the student is no longer enrolled at that school.
6. The signatures on this form also give Ranger College permission to release the student's academic record to the parent(s) upon request until such time as the student is no longer enrolled at that school unless the student rescinds this permission by completing the section below.

Your social security number (SSN) is being requested because it is a unique identification number.

*I (the student) understand that a dual credit course is a college level course; therefore, I will follow all policies of Ranger College. I further understand that I am not officially enrolled until all required registration documents and payment have been submitted to the college.*

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Student Name (Please Print) Student Social Security Number

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Full Address (Street, City, Zip) Daytime or Cell Phone Number

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High School Name High School ID Number

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Student Signature Date

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Parent/Guardian Signature Date

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**I DO NOT give Ranger College permission to release my academic record to my parent(s).**

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Student Signature Date

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## Frequently Asked Questions

### **What is Dual Credit?**

Dual Credit allows a high school student to earn college credit and high school credit concurrently.

### **When can Dual Credit courses be taken?**

Dual Credit courses can only be taken during the school year as dictated by the Gustine ISD school calendar. Courses taken during the summer will be considered college credit only.

### **What is the difference between Dual Credit and College Credit Only classes?**

With Dual Credit courses, a student is able to earn both a college credit as well as a high school credit. Dual Credit courses are scheduled into Gustine High School's master schedule and the student will be given time during the school day to work on their course work. College Credit only courses do NOT earn high school credit, and the courses are NOT built into Gustine High School's master schedule. The student assumes full responsibility to work on the course work on their own time outside of the school day. Students will also be responsible for payment for any college credit only classes they choose to take during the summer.

### **Will the credits transfer?**

Most of the credits earned will transfer to other colleges or universities. It is the students' responsibility to make sure that the Dual/College Credits earned will transfer to another college or university.

### **What is a Dual Credit passing grade?**

Credit will be awarded for high school credit for a 60 average or better for the semester with the weighted 10 points being added at the end of the semester. For example, if a dual credit semester grade is 60, a 70 will be recorded on the student's transcript with the corresponding course. If a dual credit semester grade is 92, a 102 will be recorded on the student's transcript with the corresponding course.

### **What happens if I earn lower than a 60 in a course?**

The course will not fulfill the requirement for high school credit. You will be placed on academic probation. If a student earns one grade lower than a 60 in dual credit courses, you will not be allowed to enroll in future college courses for a minimum of one calendar year.

### **What does it mean to be on Academic Probation?**

Students will not be allowed to enroll in dual credit classes for a minimum of one calendar year. Students will meet with an academic advisor to discuss enrollment in future classes. Overall GPA, overall effort, work quality along with other factors will be considered.

### **Why does Gustine High School care if I earn a C in a course?**

It is the expectation of Gustine High School for students to be college ready. It is not beneficial for students to earn low grades since this affects both high school GPA and class rank as well as college GPA. A low GPA could negatively affect both college acceptance as well as scholarship opportunities.

**Who can take Dual/College Credit courses?**

Sophomores, Juniors, and Seniors who have met the TSI assessment(s) scores required for the course to be taken, as well as met Gustine ISD's qualifying GPA of 3.0 may register for Dual Credit courses.

**What happens if I am placed in DAEP or an alternative education placement?**

If a student is removed to an alternative education placement setting such as DAEP, the student will be automatically withdrawn from ALL Dual Credit courses and will not be reimbursed for the cost of all classes dropped.

**What is the deadline for turning in required paperwork to take Dual Credit courses?**

All required paperwork must be completed and turned in to Mrs. Ruedas by the announced deadlines set by Ranger College and Gustine ISD.

**How will my college class affect my GPA?**

Dual Credit courses will receive 10 extra points and will be figured into the student's GPA at the end of the semester per GISD Local Board policy. A student who drops or fails a Dual Credit course will be on academic probation and not be allowed to enroll in any other Dual Credit courses for a minimum of one calendar year.

**How many times can I drop a class?**

Under the requirements of Texas Senate Bill 1231, 80<sup>th</sup> Legislature, an undergraduate student who enrolled in higher education for the first time in Fall 2007 or after is permitted a total of six (6) dropped courses, including any courses dropped at another Texas public institution of higher education.

**What happens to my high school grades if I have to drop a class?**

Gustine ISD is now only showing a P for passing and F for failing for students taking dual credit classes each six weeks on their report card. Their final grade of the class will be recorded at the end of the semester with 10 points added to it so long as their grade was a 60 or higher. If a student drops a course before the end of the semester is over and switches back to a high school only class, a 75 will be recorded on their report card for any class showing a "P" and a 65 will be recorded on their report card for any class showing an "F". Gustine ISD will update this immediately to reflect on the next report card/transcript.

**How is a Dual Credit course different from a regular high school course?**

Many Dual Credit/ College Credit Only courses for Gustine ISD are taught by online instructors. Students must be self-motivated and be able to meet deadlines in order to be successful in a Dual Credit/ College Credit Only course. Dual credit/ College Credit Only courses are taught at the pace and rigor of regular college courses. Students will receive Six Week grades that are their grade at that particular time of the semester. The grades will be recorded as Pass/Fail. Students will be able to monitor Dual Credit grades through their Ranger College online account. Students will allow appropriate school staff to monitor their grades as well. Dual Credit/College Credit Only students will be expected to conduct themselves as a college student. Students will be responsible for communicating any concerns or questions with Ranger College instructors via email, Blackboard Account, or phone. Gustine High School staff is not able to change due dates for assignments or dates set for testing. If there is a conflict or

problem, it is the student's responsibility to contact the Ranger College instructor prior to the due date to see if other arrangements can be made.

**Are Gustine ISD's Dual Credit/College Credit entrance criteria different from Ranger College?**

Yes, in order to take dual credit/college credit courses at Gustine High School, you must have a GPA of 3.0, attempt at least the reading section of the TSI, pass the reading section, and submit all paperwork by May 1<sup>st</sup>. Deadlines may change to a later date at the discretion of the GHS administration.

**Will Gustine ISD pay for the certification test for students taking Dual Credit Courses that require a certification test?**

Yes. Gustine ISD covers the classes for the Dual Credit Welding that results in a Level 1 certificate after completion. Gustine ISD will pay for students to take the EMT certification test 1 time after completion of the EMT program through Ranger College so long as the test is taken before August 1st after program completion. The certification test must be scheduled and taken at the end of the school year the student completes the coursework. The only exception to this would be if the student does not turn 18 until after the school year ends. At this point the student would need to schedule to take the test within the 2 week window after their 18th birthday. For any unforeseen reason a student is not able to take a certification test before August 1st after the year the student graduates, Gustine ISD is no longer obligated to pay for the certification test. It then becomes the responsibility of the student.